

**POLK MEDICAL CENTER
POLICY AND PROCEDURE MANUAL
PATIENT CARE SERVICES**



TITLE: Automatic Stop Order	Policy No.: P-PCS-06-006
Purpose: To provide a method for renewing or discontinuing designated medications.	Developed Date: 10/1/14 Review Date: 10/15, 3/18, 6/20 Revised Date: 3/16, 4/17
Policy: Narcotic pain medications and Toradol which are ordered without limitations shall be automatically triggered for renewal or discontinuation after five (5) days. Antibiotics which are ordered without limitations shall be automatically triggered for renewal or discontinuation after 72 hours. In the case of Meperidine, it will be discontinued after 48 hours.	Review Responsibility: CNO, Director of Pharmacy; Clinical Council, Pharmacy and Therapeutics Committee, Executive Committee of the Medical Staff
Reference Standards: MM.04.01.01	

Procedure

ACTIONS	KEY POINTS
<ol style="list-style-type: none"> 1. As narcotic pain medications, Toradol and antibiotics are entered into the pharmacy EMR system, an automatic stop date will be assigned to the medication. 2. All automatic stop orders are “soft” stops, meaning they will continue whether the provider takes action or not. 3. Cerner will track the dates/times for the automatic stop dates and automatically print an Automatic Stop Order (ASO) report the morning the day of the stop. This report will be used by the pharmacy to consult with the provider to determine whether to discontinue or continue the medication. 4. If the provider continues the drug for a set number of days, it will then become an additional SOFT STOP for that set number of days and the Pharmacy will get another automatic stop order report to prompt the provider to “renew” or “discontinue” the medication. 	<ol style="list-style-type: none"> 1. This date assignment is performed automatically by the pharmacy EMR system for the predetermined medications. 2. Medications will not be discontinued without notifying the provider. 3. The Pharmacist will “renew” the order in Cerner according to the provider’s instructions.

ACTIONS	KEY POINTS
5. If the provider re-orders the medication, the “ASO” date will be updated in the pharmacy EMR for appropriate days of therapy as indicated by provider.	